



## Minutes of the Connected Coast Board meeting held on Thursday 23 November 2023 on TEAMS.

Attendees	Position	Initials
Chris Baron	Chair	CB
Claire Draper	Vice-Chair	CD
Councillor Craig Leyland	Leader, East Lindsey District Council	CL
John Latham	University of Lincoln	JL
Councillor Steve Kirk	East Lindsey District Council	SK
Councillor Tony Tye	Skegness Town Council	TT
Councillor Carl Tebbutt	Mablethorpe and Sutton on Sea Town Council	CT
Robert Parker	Managing Director, Micronclean	RP
Adrian Benjamin	Chair of the Sutton-on-Sea Residents Association	AB
Tim Allen	Historic England	TA
Claire Foster	Boston College	CF
Jacqui Bunce	NHS Lincolnshire Integrated Care Board	JBun
Deborah Campbell	Environment Agency	DCam
Adrian Clarke	TEC Partnership	AC
Freddie Chambers	Lindum Group	FC
Chris Reid	Victoria Atkins MP Office	CR
Paul Boswell	East Midlands Railway	PB
Alice Ullathorne (Observer)	Heritage Lincolnshire	AU
Isabelle Richards	Heritage Lincolnshire	IR
Paul McCooley	Duncan & Toplis	PM
Maria Jesus Alfaro-Simmonds	University of Lincoln (guest)	MJAS
Sue Bond-Taylor	University of Lincoln (guest)	SBT
Support Officers in Attendance		
Matthew Hogan	South & East Lincolnshire Councils Partnership	MH
Darrall Bishop	South & East Lincolnshire Councils Partnership	DB
Lydia Rusling	South & East Lincolnshire Councils Partnership	LR
Jon Burgess	South & East Lincolnshire Councils Partnership	JBur
Michelle Gant	The Engaging People Company on behalf of SELCP	MGa
Tim Sampson	South & East Lincolnshire Councils Partnership	TS
David Garner	Garner Heritage Consultants Limited on behalf of SELCP	DG
Sandra Watson	South & East Lincolnshire Councils Partnership	SMW
Saul Farrell	South & East Lincolnshire Councils Partnership	SF

Item		Action
<b>1.</b>	<b>Welcome, introductions and apologies for absence</b>	<b>CB</b>
	The Chair welcomed the Board to the meeting. Apologies for absence were recorded from: Ann Tarrant; Ann Hardy; Caroline Killeavy; Chris Lilley; Cllr Davie; James Brindle; Justin Brown; Ruth Carver; Janet Stubbs; Robert Caudwell; Kirsty James and Neil Hart	

	The Chair welcomed new members and attendees to the meeting: Paul McCooey (new Board Member); Darrall Bishop (Colonnade PM) and Isabelle Richards (Heritage Lincolnshire HTL)	
<b>2.</b>	<b>Declarations of Interest</b>	<b>ALL</b>
	<ul style="list-style-type: none"> <li>Chris Baron (Destination Lincolnshire Board)</li> <li>Claire Draper, CDF</li> <li>Freddie Chambers, Lindums</li> </ul>	
<b>3.</b>	<b>Minutes of Board Meeting held on 21<sup>st</sup> September 2023</b>	<b>ALL</b>
	The minutes from the last Connected Coast Board meeting were approved as a true and accurate record	
<b>4.</b>	<b>Matters Arising</b>	<b>ALL</b>
	<p>The following were confirmed as complete.</p> <ul style="list-style-type: none"> <li>TA has now received information about the Horncastle River Scheme and contact details.</li> <li>Forward planning and funding opportunities from the Environment Agency, DCamp advised that discussions with the programme team will be taking the programme for ratification to the January Flood and Coastal Committee meeting and suggested attendance at a future Connected Coast Board meeting with the programme and check for alignment. There are two programmes <ul style="list-style-type: none"> <li>Grant and Aid for flood programme</li> <li>Environment programme</li> </ul> </li> </ul> <p>The EA will look at the overlap across the two and bring the overlap programme to Connected Coast and if there are any further opportunities with other placed based projects to marry up funding pots.</p> <p>AU requested a change to reflect the request for funding for the Mobi-hub is not allocated from the Town Centre Transformation.</p> <p>LR advised that CC Board supported an allocation from the Mablethorpe Town Deal to support the progression of the Mobi-Hub project. LR to review where this can be allocated from and update at the next meeting.</p>	<p>DCamp</p> <p>LR/SMW</p>
<b>5.</b>	<b>New Members and Long-Term Plan for Towns</b>	<b>ALL</b>
<b>5a.</b>	<p>The Board unanimously voted for Paul McCooey, Duncan &amp; Toplis to join the Board with no objections. The Board also acknowledged the reinstatement of Councillor Carl Tebbutt</p> <p>Proposed by CB and seconded by SK</p> <p>LR advised the board that the first task of the Long-Term Plan for Towns, focusing on Skegness, will be to create a 10-year Town Investment Plan and encouraged to review the membership of the Town Deal Board. The Town Board will be tasked with a long term plan for the town and have new powers and flexibilities to unlock barriers to regeneration of with responsibility to identify issues and priorities to focus on in the long term</p>	

	<p>plan and on-going community engagement, working with the local authority as accountable body and utilising the knowledge and expertise of local partners to inform the long term plan.</p> <p>A review of the town deal board to have a strong representation of the community, businesses and private sector, to ensure the 10-year investment plan was in progress and the funding can be used to bring in further funding, private sector investment and match funding.</p> <p>A proposal has gone forward to invite Paul McCooey and forms part of the recommendations to the board who is also Chair of the Skegness Area Chamber of Commerce.</p> <p>The Town Deal Board Chair and vice chair is also required to meet with the Local Authority to review terms of reference in accordance with new responsibilities that have been highlighted in the long term plan for towns guidance.</p> <p>The funding is capital and revenue and the three themes focused on town centre</p> <ul style="list-style-type: none"> <li>• Transport and Connectivity</li> <li>• Safety and Security</li> <li>• Heritage and High Street regeneration</li> </ul> <p>SK mentioned that there is a requirement to include local businesses, local faith groups and local community who are not represented</p> <p>A recommendation to appoint a member of the Police to the Board was also put forward</p>	<p style="text-align: center;"><b>LR</b></p> <p style="text-align: center;"><b>CB/CDr/LR/CL</b></p> <p style="text-align: center;"><b>LR</b></p> <p style="text-align: center;"><b>LR</b></p>
<b>6.</b>	<b>Review of sub groups</b>	<b>ALL</b>
	<p>A discussion took place around the changes to the sub groups and it was agreed that there would now be three instead of four:</p> <p>The proposal is to have 3 groups:</p> <ol style="list-style-type: none"> <li>1. Skegness – an opportunity to cover TD and invite other members for the LTPFT to act as community body and invite smaller charity and faith groups</li> <li>2. Mablethorpe</li> <li>3. Levelling Up (Alford and Spilsby) - Working with Heritage Lincolnshire, a new project board established and key project leads are now meeting regularly.</li> </ol> <p>It was agreed that the sub groups could draw on external members to be represented on the sub groups.</p> <p>The board are asked to provide recommendations of people who can be approached to be involved in Skegness, along with Mablethorpe.</p>	<p style="text-align: center;"><b>ALL</b></p>

	<p>The proposed recommendation is to review the current membership, looking at the board and add representatives with specific interest in Skegness and part of the process to review the sub group membership with good representation from Skegness.</p> <p>LR suggested as an action point, could board members inform the delivery team of all the hats worn by the members to capture as part of this list.</p> <p>A suggestion was made by AB to rejuvenate the Coastal Community Team in Skegness (Nicola Radford) along with the Coastal Developer Forum which may also be a good opportunity for consultation.</p>	<b>LR/ALL</b>
<b>7.</b>	<b>Mablethorpe Update</b>	
<b>7a.</b>	<b>Mobi Hub</b>	<b>MH</b>
	<p>The Board received a verbal update by MH.</p> <p>The project is no further forward than previously reported however there are conversations underway with the land owner and ELDC.</p> <p>The business needs to demonstrate a need for the ability to generate match funding 55% of the project costs associated with the land owner relocation. There are also strict timescales in terms of delivery and spend deadline.</p> <p>To agree a contract at some point and subsidy control perspectives, a package of support can be presented to support their relocation. The land owner needs more time to meet with their lender and MH has a meeting this week. If the conversation goes positively, the next step is to formulate a head of terms, those head of terms need to consider grant funding, property transactions element which involves a land swap, also for consideration is timescales involved</p> <p>A programme has been pulled together, the project can be concluded by September 2025, and will need to move at pace, this has been communicated to the land owner. Giving 6 months to the spend deadline.</p> <p>The Board requested an update following the meeting with the land owner and a meeting to be arranged with the Leader, Chair, vice Chair and Lydia</p>	<b>MH/LR/CD/CB/CL</b>
<b>7b.</b>	<b>Colonnade Update</b>	<b>DB</b>
	<p>The Board received a verbal update by DB</p> <p>The project started in September. The project is currently in conversation with the environmental agency and the permit is imminent.</p> <p>The new year will see a ramped-up and significant activity on site, with piling, ground works and early spring a steel frame being erected. The project is being completed in two phases. Phase 1 being the Pavilion building and Phase 2 are the night lodges.</p>	

	DB advised that the construction date has moved on due to the delays to January 2025. The fit out of the building and level of fit out detail will be approx. Spring 2025.	
<b>7c. &amp; 8c.</b>	<b>Town Centre Transformation</b>	<b>AU</b>
	<p>The Board received a presentation by AU from Heritage Lincolnshire, which was circulated with the papers</p> <p><b>Mablethorpe</b></p> <p>The main points covered were:</p> <ul style="list-style-type: none"> <li>• Reduced scope of the scheme and reduced grant budget from £875K to £600K</li> <li>• Canopies for bringing back uniformity (this project has been tendered for) and has now gone through planning, awaiting final decision £264,000 for the main block and additional £60,000 for the end shop</li> <li>• Smaller shop front project improvements for the remaining £100,000</li> <li>• Contractors are ready to start on site and the project could start Winter 2023/24 and scaffolding go up in the next month or so</li> </ul> <p><b>Skegness</b></p> <p>The main points covered were:</p> <ul style="list-style-type: none"> <li>• Projects have started on Lumley Road</li> <li>• Works on Tower Gardens has started on 4th December 2023 and conclude 12th April 2024</li> <li>• Sensory planting around the band stand, working pond and planting enhancing this part of Tower Gardens</li> <li>• Funding on Tower Gardens and approved by the grants panel, sensory garden around 7% of total spend and an opportunity for the community to be involved in the planting.</li> <li>• The Town Deal funding has gone up to reflect inflationary pressures and the Town Council contribution has gone up by 10%</li> <li>• 4 properties on Lumley Road and 1 property on High Street, scaffolding on Alison's and thank you to Town Deal</li> <li>• Heritage bins have been installed on Lumley Road</li> </ul>	
<b>8.</b>	<b>Skegness Update</b>	
<b>8a.</b>	<b>TEC Skegness Learning Campus and attendance at Exec Board</b>	<b>AC</b>
	<p>The Board received a verbal update from AC</p> <ul style="list-style-type: none"> <li>• Received tenders back November and have assessed them 3 out of 5 received</li> <li>• One is a lower tender and can be worked with</li> <li>• Moving to appointment contractor to be on site January 2024</li> <li>• Land purchase is now complete and finalised</li> <li>• In the process of sorting out agreement with the Local Authority for access from the highway</li> </ul>	

	<ul style="list-style-type: none"> <li>June 2025 handover and first students to be on site for the start of the academic year 2025/26</li> </ul>	
8b.	<p><b>Foreshore Update</b></p> <p>The Board received a verbal update from JBur</p> <ul style="list-style-type: none"> <li>Decisions still restricted</li> <li>Executive Board in September agreed the shortlist of schemes for all of the lots</li> <li>In October Full Council agreed to move some of the budget forward to the current financial year to make some financial commitments to support those Eos in the feasibility stage</li> <li>JBu has a meeting with colleagues on site for lots 2 and 3</li> <li>Property colleagues in negotiations on Lot 4 (secure off on a long-term lease from Spring of 2024)</li> <li>Lots 1, 2 and 3 are subject to negotiations with the Council to understand cost plan, delivery timeline and what the enabling costs on town fund or council match funding would be</li> <li>WSP infrastructure capacity study work completed and understand what infrastructure what might be and look at the project budget to get the sites ready</li> </ul> <p>SK advised that Lot 1 is not within the scope of the Town Deal funding The Chair asked if there was any update on the Travelodge project JBu advised that there is currently cost pressures and no update on when the project will start SK updated the board that there is no appetite for the Council to provide any further funding</p>	<b>JBur</b>
<b>9.</b>	<b>Risk Registers, update on projects and update on the Monitoring &amp; Evaluation Pack</b>	<b>LR/TS</b>
9a.	<p>Project Narrative East Midlands Railway – Skegness Interchange The following update was provided by PB</p> <ul style="list-style-type: none"> <li>Work commenced 06/11/23 on the Enabling Works within the Red Star Building on the front of the station. To date completed works are; <ul style="list-style-type: none"> <li>Establish site compound.</li> <li>Asbestos Removal</li> <li>Soft Strip</li> <li>Strip out of ceilings, floors and wall finishes.</li> </ul> </li> <li>The strip-out has exposed some additional structural issues that require remedial works to resolve. These are currently being designed and costed so that they can be instructed under the contract. Programme implications to be advised but anticipated to be minor. Costs to be pursued through additional Network Rail funding but if not available the Contract does include a Provisional Sum to cover this eventuality.</li> </ul>	LR

	<ul style="list-style-type: none"> <li>Network Rail have a project which sits outside of the TDF project to <b>refurbish</b> the canopies to the station concourse and platform. This has been subject to significant delays and is now anticipated to be started on completion of the TDF project but outside of the summer period. This will require careful communication and expectation management to keep all parties informed of these works.</li> </ul> <p>It has been recently announced that staffed Ticket Offices are to be retained across our network and specifically at Skegness. This has literally no impact on the TDF project as the new ticket office within the Red Star Building has always been part of the design and included in the scope for delivery. This was going to be the case until the consultation completed.</p>	
9b.	<p>Risk register and all items have been included in the agenda and the full report was circulated to members.</p> <p><b>Risk Register:</b> The Risk Register was circulated to members of the Board. Reviewed and accepted with no further comments</p>	TS
9c.	Finance Update	TS
9d.	<p>M&amp;E Progress</p> <p>The return is due by 4 December, to be signed off by the Chair and S151 Officer before submission</p> <p>Regular meetings with the completed projects have taken place, and have now moved to monitoring outputs and outcomes</p>	TS CB
<b>10.</b>	<b>December 2023 DLUHC return</b>	<b>TS</b>
	TS updated the board on the DLUHC return due on 4 December and will incorporate any changes advised by the Board members	CB
<b>11.</b>	<b>Levelling Up in Alford and Spilsby</b>	<b>DG</b>
	<p>The Board received a verbal update from DG along with a paper provided.</p> <p><b>Spilsby Session house</b>, a meeting has now taken place with the Trustees and Architect and they are now on board with the framework. There is a completed digital survey and preliminary drawings have been submitted.</p> <p>The emergency roof repairs have now been signed off and underway and there are no longer any leaks.</p> <p>There is a requirement for an asbestos register, DG is organising this and will arrange for this to be put in place, the cost will be approx. £10K, once a survey is carried out, and any asbestos found will have to be removed before proceeding any further with the project.</p> <p><b>Alford Manor House</b> STEM Architects are now also on board through the framework and a meeting has been scheduled with the Trustees of the Manor House along with the architect and quantity surveyors to check detail work and that the works are within the parameters of the budget.</p>	DG



	<p><b>Alford Windmill</b> there is now a final submission for the cottage, which went out to tender, the tenders, were not acceptable and have been modified and amended to meet with the requirements of the board and final signoff is imminent. New tenders to be received by early January. The refit of the cottage will take approx. 8-10 weeks and will be up and running by approx. May 2024 to let, which will provide a much-needed income.</p> <p>A potential location of the café has been agreed, there will be basic footprint for potential expansion. There will be a mezzanine floor to display the artifacts and old patterns for gear wheels, which will encourage a visit to the museum.</p>	
<b>9.</b>	<b>UKSPF</b>	<b>SF</b>
	The Board received a brief presentation.	
<b>10.</b>	<b>Communications overview</b>	<b>MGa</b>
	The Board received a written update from MGa.	
<b>11.</b>	<b>Any Other Business</b>	<b>ALL</b>
	<p>JBun reflecting on ToRs and membership number of members are also sitting on UKSPF panels and linking with this team, it will be helpful to have an organogram, showing membership of other groups and expertise</p> <p>The Chair thanked everyone for their attendance and input.</p> <p>The next Board meeting has been arranged for 25 January at 1030AM at U@E Embassy Theatre, Grand Parade, Skegness PE25 2UG</p>	<b>LR/SMW</b>