



Minutes of the Connected Coast Town Deal Board meeting held on Thursday 14 March
2024 on TEAMS

Attendees	Position	Initials
Chris Baron	Chair	CB
Claire Draper	Vice-Chair	CDr
John Latham	University of Lincoln	JL
Councillor Colin Davie	Lincolnshire County Council	CD
Councillor Steve Kirk	East Lindsey District Council	SK
Robert Caudwell	Association Drainage Boards	RC
Tim Allen	Historic England	TA
Deborah Campbell	Environment Agency	DCa
Adrian Clarke	TEC Partnership	AC
Ann Hardy	TEC Partnership	AH
Jacqui Bunce	NHS Lincolnshire Integrated Care Board	JBun
Chris Reid	Victoria Atkins MP Office	CR
Alice Ullathorne (Observer)	Heritage Lincolnshire	AU
Tracy Stringfellow	Heritage Lincolnshire	TS
Paul McCooley	Duncan & Toplis	PMc
Stephanie Dickens	Matt Warman's Office	SD
Maria Jesus Alfaró-Simmonds	University of Lincoln (guest)	MJAS
Caroline Killeavy	YMCA	CKi
Adrian Benjamin	Coastal Communities	AB
Support Officers in Attendance		
Corinne Kennedy	South & East Lincolnshire Councils Partnership	CKe
Matthew Hogan	South & East Lincolnshire Councils Partnership	MH
Jon Burgess	South & East Lincolnshire Councils Partnership	JBur
Andy Fisher	South & East Lincolnshire Councils Partnership	AF
Malcolm Abbott	South & East Lincolnshire Councils Partnership	MA
Darrall Bishop	South & East Lincolnshire Councils Partnership	DB
Michelle Gant	The Engaging People Company on behalf of SELCP	MGa
Sandra Watson	East Lindsey District Council	SMW

Item	Action
1.	Welcome, introductions and apologies for absence
	<p>The Chair welcomed the Board to the meeting.</p> <p>Apologies for absence were recorded from: Lydia Rusling; Chris Lilley, Claire Foster, Freddie Chambers; Jeffery Kenyon; Cllr Craig Leyland; Neil Hart; Pat Doody; Robert Parker; Ruth Carver; Cllr Tony Tye; Ann Tarrant; Sue Bond-Taylor; Kerry Swadling; John Henry Looney and Cllr Carl Tebbutt</p>

	The Board welcomed Corinne Kennedy as new Project Manager for the LUF projects and Jon Burgess as the new Programme Manager (replacing Tim Sampson).	
2.	Declarations of Interest	ALL
	<ul style="list-style-type: none"> Chris Baron (Destination Lincolnshire Board) Claire Draper, Cultural Development Fund (CDF) 	
3.	Minutes of Board Meeting held on 25 January 2024	ALL
	The minutes from the last Connected Coast Board meeting were approved as a true and accurate record	
4.	Matters Arising	ALL
	Young People representative(s) on the Mablethorpe Sub Group, this item would be followed up after the board meeting, following the CHILL proposal considered at the previous board meeting. AB and AH offered contact details and possible funding (through TEC bursary funds) for supporting young people in Skegness to also enable representation on the Skegness/Long Term Plan for Towns sub group. AU added that there would be some Modern Stud Construction training in the summer	<p>SMW/JBur</p> <p>SMW/JBur</p>
5.	Proposed new board members – PCC Marc Jones and David Bruce	ALL
	<p>The Board agreed unanimously to appoint PCC Marc Jones. Police & Crime Commissioner, as a statutory member of the board.</p> <p>The Board were advised David Bruce, Lead Community Connector - Skegness, Spilsby & District had requested his appointment to the board be postponed until 2025.</p> <p>It was agreed that a Local Inspector would be approached to join as a member of the Long-Term Plan for Towns sub group and Steve Lerner would be the representative from Skegness Town Council.</p> <p>Any further recommendations for additional members to be approached should be sent to CB/LR/JBur/SMW.</p>	<p>LR/JBur/SMW</p> <p>ALL</p>
6.	Long Term Plans for Towns Updated on the first Workshop	JBur
	<p>JBur updated the board following the first workshop for the Long-Term Plan for Towns held on 7 March 2024.</p> <p>CB chaired the workshop and LR provided a presentation. The new guidance was circulated and the group were advised that Annex C highlights the list of policy interventions.</p> <p>The key deadline for the governance/board arrangements to be confirmed by 1 April 2024.</p> <p>Paul McCooley agreed to Chair the future sub group meetings. A vice chair would be agreed at the next meeting.</p> <p>The board were also advised that Adam Hawksbee, Chair of the new</p>	

	<p>town's unit overseeing the Long-Term Plan for Towns would be visiting on 11 and 12 April, the visits would include Boston, Skegness and Spalding. JBur and Mick Lazarus are working on an itinerary.</p> <p>It was agreed to arrange a workshop specifically for all Skegness Town Councillors to enable them to feed into the Long-Term Plan and this has been confirmed as Wednesday 10 April 1500-1700 at the Tower Gardens Pavilion, Skegness.</p> <p>The Data pack and guidance would be circulated to all participants prior to the workshop.</p> <p>It was also agreed that further workshops to promote the Long-Term Plan for Towns would be arranged for businesses, residents and the community to enable them to feed into the plan ensuring there is representation from the police, youth and voluntary sectors.</p>	<p>LR/JBur/SMW</p> <p>LR/JBur/SMW</p>
7.	Mablethorpe Update	
7a.	Colonnade	DB
	<p>The board received an update from DB</p> <p>The project is making good progress and the piling is now completed, trenches, cages and ground ring beams are currently being installed. The piling was completed ahead of programme.</p> <p>The steel frame is in manufacture, and delivery will be around May 2024. On target to complete Spring 2025.</p> <p>CB asked if there was much feedback from residents around the piling. DB confirmed that the ground was softer and the piling was easier and straightforward with no feedback received.</p> <p>DB to ask the contractors to move the Heras fencing to enable access to the bench and bin.</p> <p>AB confirmed that people were happy with the piling and with the progress so far on the project.</p> <p>There was a discussion around the delivery route for the building once completed and it was confirmed that there is an access road and ramp to the side of the building however no dedicated access, and there is no provision to provide one, in the current scheme.</p>	
7b.	Campus for Future Living	MH
	<p>MH updated the board that the council has now taken successful handover of the building and it is now in the council's possession. The internal of the building, still requires fitting out and this will be dependent on the new operator.</p> <p>There are discussions underway at present with a number of operators and what the use of the centre will be going forward.</p>	
8.	Skegness Update	
8a.	Foreshore	JBur/AF

	<p>JBur asked if there were any declarations of interest as part of this discussion – none were declared.</p> <p>Members received a confidential presentation by Jon Burgess and Andy Fisher.</p> <p>Following discussion, the board voted and supported the recommendations to use part of the Skegness Foreshore grant to enable a site for development by Sigma Property Co. Limited. The recorded vote was ten in favour, with one objection.</p> <p>A clear PR strategy is required to ensure the story is delivered strongly. The board have requested that all Press Releases are forwarded to all board members.</p>	Comms/MGa/JP/SMW
8b.	Culture House	JBur
	<p>Members received a verbal update by JBu.</p> <p>The project is a £4.2M programme of works across the two funding streams. Alliance Leisure is the main contractor engaged and working well on the Leisure and Learning site. The project has been progressed to RIBA Stage 2 (updated cost plan and design) and a meeting has been arranged with the design team where some value engineering is required to bring it back within an affordable cost plan and programme. Start on site is anticipated around July/August 2024 and works to complete on programme (in updated RIBA report) May 2025. The Theatre Auditorium works need to take place in January/February 2025 in the dark period for the theatre.</p> <p>The Chair asked that PR is priority and working on regular comms to go out to keep the public informed. All project leads to provide monthly narratives to MGa/SMW.</p>	Project Leads
8c.	Skegness Interchange	JBur
	<p>There was a meeting due to take place, however, was cancelled as there was no update to their previous update. There was nothing further to report and the narrative covered works currently taking place.</p>	
9.	Communications	MGa
	<p>The board received a paper for noting.</p> <p>The following actions were agreed:</p> <ul style="list-style-type: none"> • MGa to work with PMc/LR/SMW to agree updates on the website including a detailed description of the Long-Term Plan for Towns and to promote the website including the feedback form • An opportunity to publicise engagement and to think about comms and engagement 	MGa/PMc/LR/SMW

	<ul style="list-style-type: none"> Add the Long-Term Plan for Towns data pack and guidance to the website Clearer and more succinct on who the board are and using the Connected Coast Logo as well as the Town Deal Board and Long-Term Plan for Towns <p>MGa added that there is a branding toolkit and emphasise the use of the correct logos</p>	SMW
10.	Draft communications protocol (paper) (MGa)	MGa
	<p>A paper was circulate for noting.</p> <p>MGa added that the monthly narratives will give Board members up to date information in addition to passing any media requests to the relevant Comms lead for advice on how to respond.</p> <p>The board agreed the communications protocol.</p>	
11.	Risk Registers, update on projects and update on the Monitoring & Evaluation Pack	JBu
11a.	<p>Narrative: all updates were provided</p> <p>MH added that there will be an update on the Mobi-Hub at the next board meeting.</p> <p>CB updated the board that there is a topping out ceremony for the Leisure and Learning in Mablethorpe on 15 March. MA project lead for the leisure centre in Mablethorpe added that the remaining doors will be fitted to secure the building and on track to open mid-July. MV will vacate the existing building on 11/12 April and 15 April the contractor takes ownership of the site and demolition starts on the existing building, turning the area into a car park. MA confirmed the children’s playground will be reinstated as part of the completion phase.</p> <p>Update required for the next board meeting around the outputs for each of the projects.</p>	
11b.	<p>Risk Register: The Risk Register was circulated to members of the Board. Reviewed and accepted with no further comments.</p>	
11c.	<p>Finance Update</p> <p>The Finance Update was circulated to members of the Board. Reviewed and accepted with no further comments.</p>	
12.	UKSPF	SF
	<p>A paper was circulated for noting.</p> <p>JBur added that the UKSPF team were struggling to bring the Sub-Group to quorum in this Round, and consulted the Connected Coast Board broadly on the proposed People & Skills R2 projects and asked that if the board would like to provide comments on the proposed projects to contact SF direct (saul.farrell@sholland.gov.uk)</p> <p>MH asked if any board members are interested in joining the people and skills sub group to provide strategic oversight of the people and skills</p>	

	<p>strand of investment which in terms was £2.8M, please contact the team direct at UKSPF@sholland.gov.uk</p> <p>JBu confirmed that there is additional funding which sits outside the Skegness Foreshore Town Deal Funding and opportunity to provide some additional match funding to the pier field chalet project and address some cost pressures and dialogue has been opened up with UKSPF team and helps to achieve the outputs with that particular project.</p>	
13.	Levelling Up in Alford and Spilsby	CKe
	<p>A paper was circulated for noting.</p> <p>CKe introduced herself to the board and gave a brief update on her role and projects in Alford and Spilsby.</p> <p>A new chair has been appointed following Denis Bell stepping down.</p>	
14.	Any Other Business	ALL
	<p>The Chair thanked everyone for their attendance and input.</p> <p>DCamp asked if the board could be used to help with a project looking at long term investment of 50–100-year long-term flood risk management and would like to engage with a group, to adopt personas standing in shoes of stakeholders, for example an A Level Student (just finishing their A levels), Retiree moving to the area and a business owner and would like to use the board as a forum to request a follow up survey. Skegness and Mablethorpe will be covered, EA with the district council and county council and drainage board.</p> <p>CCB and PMC agreed for the board and Skegness Area Business Chamber to help widen invites and engagement.</p> <p>The Board agreed that the organogram and Register of Interest form would be re-circulated for completion by ALL board members where applicable.</p> <p>The Board requested agenda and papers to be circulated at least one week prior to the meetings.</p> <p>The next Board meeting has been arranged for 23 May 2024 at 1030AM, venue to be confirmed</p>	<p>SMW/ALL</p> <p>SMW/ALL</p> <p>JBur/SMW</p>